

GENERAL REQUIREMENTS

- Registered Lake County voter
- Student age 16–17 eligible for student poll worker program (*judge, clerk, counter, and elections customer service only*)
- Demonstrated party affiliation or waiver from local party chairs

FAQ

IS TRAINING REQUIRED/PAID?

YES for most positions. See individual descriptions for details.

WHERE WILL I BE WORKING?

LCBER-ONLY: ballot counter, election assistant

LCBER & OFFSITE: travel board, voting technician

ONE POLLING LOCATION IN LAKE COUNTY: early voting, inspector, judge, clerk

**most staff work in their preferred community locations*

HOW LONG DO THESE JOBS LAST?

1-2 DAYS: inspector, judge, election-day clerk, ballot counter, election assistant

3-6 WEEKS: voting technician, early voting, travel board

HOW MUCH WILL I EARN?

Pay varies, but some averages:

\$1,000+: technician, early voting

\$150-500: travel board

\$145-240: ballot counter, election assistant, inspector, clerk, judge

WHEN/HOW DO I GET PAID?

Technicians and early voting clerks: paid bi-weekly via direct-deposit.

All others: Paper checks mailed six weeks after work concludes.

DO I HAVE TO PICK A PARTY?

State law requires bipartisan election staff. To qualify for a party, you must: 1. Have requested a Democrat or Republican primary ballot or 2. Get a waiver from the local party chair. *Student workers are exempt.*

CAN STUDENTS WORK?

HS students 16-17 years old with at 3.0+ GPA are eligible to serve as judge, clerks, ballot counters, and elections assistants. An application and fully-completed training are required before serving. *Eligible positions are noted in red throughout pamphlet.*

CAN I LEAVE A POLL DURING VOTING HOURS?

No. Poll workers may take breaks, but must remain behind the chute the entire time the poll is open.



LAKE COUNTY BOARD OF
ELECTIONS AND REGISTRATION

2026

ELECTION SEASON JOB OPPORTUNITIES



To Apply:



scan here

LCBER

2293 N Main St, Ste 205
Crown Point, IN 46307

Office hours:
M-F, 8:30am-4:30pm

 219.755.3795

 elections@lakecountyin.org

INSPECTOR

2 days



This leadership position manages all aspects of a specific polling location including setup, breakdown, and staff.

PERFECT FOR...

- People comfortable making decisions.

ACTIVITY LEVEL

Low to moderate



PAY RATE

Base pay: \$210

Training: \$30

KEY TASKS

- Manages assigned precinct
- Picks up supplies at Lake County Government Center
- Notifies all poll workers of setup times and plans
- Administers oath to all assigned precinct poll workers
- Returns supplies with opposite party judge and completes final paperwork

LOCATION

- *Equipment pickup:* Lake County Government Center
- *Equipment dropoff:* One of three assigned centers; Gary Airport, Wicker Park, or Lake County Government Center
- *Poll:* One of 180 locations across Lake County

TIME COMMITMENT

By 9am 10/31/26

Complete a **mandatory** 1-hour online training session

10/31/26 9am-noon CST (assigned times)

Supply pickup at the Lake County Government Center

11/02/26 (times vary)

Preliminary setup at polling location (one hour)

11/03/26

- *Polls:* open 6am-6pm CST (arrive by 5:30am CST)
- *Supply dropoff:* 6-8pm CST

VOTING TECHNICIAN

6 weeks



The LCBER deploys and manages over 1,000 voting machines, wireless systems, iPads, and ADA equipment. Election mechanics service these machines, in our offices and at polling locations.

PERFECT FOR...

- People looking for a longer job opportunity.
- Anyone who needs new experiences to fill resume gaps.

ACTIVITY LEVEL

Moderate to high



KEY TASKS

- Perform preventive maintenance and programming on election equipment, including iPads, hotspot/cradlepoints, printers, and ADA equipment
- Assemble all election supplies
- Assist with on-site tech support at early voting and election day polling locations
- Secure and inventory all equipment post-election

LOCATION

LCBER voting machines office in Crown Point
Polling locations as assigned for service calls

TIME COMMITMENT

From Monday, 9/21 through Friday, 11/06/26

M-F, 8:30am-4:30pm with potential overtime

Exception days include:

- 10/24: 7am-2pm
- 10/31 (*inspector Saturday*): 7am-2pm
- 11/02 (*day before election*): 8:30am-8pm
- 11/03 (*election day*): 5am-9pm or later

REQUIREMENTS

PAY RATE

\$13.50 per hour

- Able to lift 40lbs
- Valid driver's license and vehicle

BALLOT COUNTER/SCANNER

1 day



Each election, the LCBER receives up to **12k ballots by mail**. As a ballot counter, you will be working on bi-partisan teams to process all absentee ballots.

PERFECT FOR...

- People who prefer a primarily seated position
- Anyone who likes focused, detail-oriented work

KEY TASKS

- Signature verification
- Processing absentee ballots

TIME COMMITMENT

By Monday, 11/2/26

View an online training session.

Tuesday, 11/3/26

- Arrive at LCBER by 9am CT
- Shifts typically last 8 hours.

ACTIVITY LEVEL

Low to moderate



LOCATION

LCBER

PAY RATE

\$12.50 per hour with a \$20 bonus for +8hour shifts

***Student-worker eligible**

ELECTION ASSISTANT

1-2 days



Elections are **busy**. We need help answering voter questions.

ACTIVITY LEVEL

Low



PERFECT FOR...

- Stay-at-home caregivers
- Anyone looking for a short-term, seated role

TIME COMMITMENT

Tuesday, 11/3/26

At least a 4-hour shift anytime from 6am-8pm CT

KEY TASKS

- Answering phones
- Researching polling locations

LOCATION

LCBER

PAY RATE

\$12.50 per hour with a \$20 bonus for +8hour shifts

***Student-worker eligible**

JUDGE/CLERK

2 days



Election judge escorts voters to and maintain voting machines.



Election clerks greet voters and confirm their eligibility on poll pads.

KEY TASKS

- Escorts voters to and helps operate voting machines
- Helps tally voting machines
- *Republican judge only*: return supplies with Inspector
- Verifies voter ID
- Assists with poll list sign-in
- Provides paperwork for voter address changes

PERFECT FOR/ACTIVITY LEVEL

People who want to get their steps in!



Moderate

Anyone who prefers a seated position.



Low to moderate

LOCATION

One of 180 polling sites across Lake County

PAY RATE

Base pay: \$145

Completed training: \$30

Republican drop-off: \$25 (judge)

TIME COMMITMENT

By 9am 11/02/26 (REQUIRED for student workers)

Complete a 1-hour online training session for a pay bonus

11/02/26 (times vary)

Preliminary setup at polling location (one hour)

11/03/26

- *Polls*: open 6am-6pm CST (arrive by 5:30am CST)
- Supply dropoff: 6-8pm CST (*Rep. Judges only*)

***Student-worker eligible**

EARLY VOTING

5 weeks



The LCBER operates 11 early-voting sites across Lake County. Bi-partisan elections staff perform all general pollworker functions during early voting.

PERFECT FOR...

People looking for a longer job opportunity.

KEY TASKS

- Polling location setup
- Verify voter registration ID
- Poll list sign-in
- Assist with voting machines
- Help voters with voting and registration changes
- Site breakdown

LOCATION

(Training) LCBER

(Worksite): One of 11 early voting locations

ACTIVITY LEVEL

Low to moderate



PAY RATE

\$15 per hour

TIME COMMITMENT

Week of 9/28/26

Complete paid trainings on site at LCBER

Monday, 10/05/26

Meet LCBER staff at polling site to receive supplies and set up polling location (typically 1 hour)

10/6 -10/31/26 (Early Voting Begins)

Staff a polling location during the following hours:

LCBER only

M/T/W/F: 8:30am-4:30pm

Th: 8:30am-7pm

Sat 10/24 & 10/31: 9am-4pm

All other locations:

M/T/W/F: 9am-3pm

Th: 9am-7pm

Sat 10/24 & 10/31: 9am-3pm

Monday, 11/2/26

8:30/9am-noon: conclude early voting

12-2pm: pack up equipment and await pickup from LCBER staff

TRAVEL BOARD

3-5 days



When we say we want to reach every eligible voter, we mean it! As a travel board member, you'll serve on a bipartisan team that takes a voting machine directly to qualified confined voters.

PERFECT FOR...

- Stay-at-home caregivers
- People looking for flexible work that fits easily into a busy day

KEY TASKS

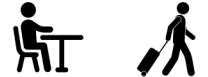
- Pick up equipment at LCBER
- Drive voting machines to assigned locations
- Set up the machines for the voter
- Assist voter as needed and allowed with their ballot
- Return equipment to the LCBER

LOCATION

- Varies by voter need, but are spread across Lake County nursing homes, hospitals, rehab facilities, and individual homes

ACTIVITY LEVEL

Low to moderate



PAY RATE

- \$60 per day
- Drivers earn \$0.725 per mile

TIME COMMITMENT

By Wednesday, 10/14/26

- Complete a 1-hour in-person training at LCBER
- If driving, provide proof of valid insurance and current drivers licences

Thursday, 10/15/26 to Monday, 11/02/26

- Worker must arrive at LCBER by 9am for supply pickup and return by 3pm for supply dropoff
- Dates and times of voter visits are flexible