

LAKE COUNTY BOARD OF COMMISSIONERS AGENDA

2293 N. MAIN STREET, CROWN POINT, IN 46307

July 3, 2019

1) OPENING OF MEETING

- a) Call to order
- b) Pledge of Allegiance
- c) Moment of Silence
- d) Emergency Exit Announcement
- e) Roll Call of Commissioners
- f) Finalization of Agenda

(1) Certificate of service of meeting notice to those who have made a written request for notice.

(2) Additions, deletions, corrections

(3) Approval of final agenda to be incorporated into official minutes

(4) Special meeting agenda changes

(5) Confirmation of Executive Session

2) PUBLIC OPENING OF VENDOR RESPONSES TO REQUESTS FOR BIDS AND QUOTES

3) PUBLIC SELECTION OF AT LEAST THREE VENDORS FROM WHOM TO SEEK QUOTES: APPROVAL OF SPECIFICATION FOR SEEKING PROPOSALS, SELECT THE VENDORS, AND SET THE RETURN DATE

- a) **HIGHWAY:** Requesting permission to seek proposals for tree removal services within Lake County jurisdiction. Proposals to be returned to the Auditor's Office by 9:30am on Wednesday, August 7, 2019

4) ACTION TO FORM CONTRACTS

- a) **SHERIFF:** Renew the Service Agreement with Callyo Inc. for cellular telephone technology
- b) **SHERIFF:** Repair of commercial laundry equipment with Washburn Machinery, Inc in the total amount of \$3,545.55
- c) **SHERIFF:** Purchase of Car-Body Video hardware from Watchguard Inc. in the total amount of \$4,285.00
- d) **SHERIFF:** Purchase printer supplies from Gateway business systems in the total amount of \$3,233.25
- e) **SHERIFF:** Inmate lab work with St. Catherine's hospital in the total amount of \$10,468.00
- f) **COMMISSIONER:** Lease Purchase Agreement with U.S. Bancorp Government Leasing and Financing, Inc. in the total amount of \$535,331.28
- g) **HIGHWAY:** County Utility Agreement with AT&T-Indiana for W 101st Pl, Hanover Township

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- h) **SURVEYOR:** Payclock software purchase with the Lathem Company in the total amount of \$360.00
 - i) **CIVIL COURT:** Vendor House Contract with Zels, LLC
 - j) **CIVIL COURT:** Vendor House Contract with Verona Pizza WCKS Inc.
 - k) **CRIMINAL COURT:** Vendor House Contract with Pepsi Beverages Company
 - l) **CORRECTIONS:** Renewal of service agreement with Center of Workforce Innovations to provide High School Equivalency Tutoring Class in an amount not exceed \$840.00 weekly for the period of July 1, 2019 to June 30, 2020
 - m) **FAIRGROUNDS:** Approve contract with MJ Electric for Fairgrounds electrical under grounding project in the total amount of \$379,900.00
 - n) **HEALTH DEPARTMENT:** Service agreement for 3 refrigerators and 2 freezers for storing vaccine with Helmer Scientific in the total amount of \$4,732.00 for the period June 1, 2019 to May 30, 2020
 - o) **AUDITOR:** Purchase of 2 photocopy machines from Bucher Tech Inc. in the total amount of \$13,563.42 (Other proposals from Gateway Business Systems \$15,246.00 and Pulse Technology \$17,780.00)
- 5) **ACTION AND/OR REPORTS ON COUNTY OWNED PROPERTY**
- a) **HIGHWAY:** Permission to add Bridge #385, 77th Ave. over Tributary of Dyer Ditch, to the Lake County Bridge Inspection and Inventory Report for future maintenance.
 - b) **CENIFAX:** Disposal of unrepairable computer equipment
- 6) **ACTION ON COMMISSIONERS' ITEMS**
- a) **COUNCIL:** Payment for Professional Services Consulting with GovHR USA LLC in the total amount of \$6,649.07
- 7) **STATE BOARD OF ACCOUNTS ITEMS**
- a) **COMMUNITY DEVELOPMENT:** Accounts Payable Voucher for checks in the total amount of 68,971.09 for the period May 1, 2019 to June 18, 2019
 - b) **TREASURER:** Monthly Report for May 2019
 - c) **WEIGHTS AND MEASURES:** Annual Activity Inspection Report for the period June 16, 2018 through June 15, 2019
 - d) **WEIGHTS AND MEASURES:** Annual Activity Inspection Report for the period May 16, 2019 through June 15, 2019
 - e) **AUDITOR:** Payroll Deduction Voucher for June 10, 2019 in the total amount of \$1,082,351.82

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8) ACTIONS ON BONDS/INSURANCE

- a) **HIGHWAY:** Accept Certificates of Insurance to be made a matter of public record.
- b) **COMMISSIONER:** Binder Letters for Property/Boiler & Cyber insurance coverage in the total amount of \$243,547.88
- c) **PLAN COMMISSION:** Accept Performance Bond for Westdale Market Resubdivision in the amount of \$29,560.00
- d) **PLAN COMMISSION:** Release Performance Bond for Clemdonado Estates Subdivision in the amount of \$4,497.00
- e) **PLAN COMMISSION:** Release Maintenance Bond for Galleries Unit 2, Phase 3 in the amount of \$77,870.00
- f) **PLAN COMMISSION:** Accept Performance Bond for Emerald Crossing Unit 7 in the amount of \$423,210.15

9) APPROVE VENDOR QUALIFICATION AFFIDAVITS AND/OR RESPONSIBLE BIDDER APPLICATIONS

- a) **SHERIFF:** CopsPlus Inc.
- b) **HEALTH DEPARTMENT:** Allied Healthcare Solutions LLC.
- c) **JUVENILE COURT:** Linda C. Jonaitis
- d) **PARKS & REC:** EEC Acquisition LLC
- e) **COMMUNITY DEVELOPMENT:** Shoreline Environmental, Inc.

10) STAFF REPORTS

11) OTHER

12) COMMENTS

- a) Elected Officials
- b) Members of the Public
- c) Commissioners

13) ADJOURNMENT

The Board of Commissioners will hold a special meeting scheduled for August 14, 2019 regarding Bond Approval at 10:00 AM in the Commissioner's Courtroom.

The next regularly scheduled meeting of the Board of Commissioners will take place Wednesday, July 17, 2019 at 10:00 AM. Deadline for placement on the agenda is Tuesday, July 9, 2019 no later than 2:00 PM

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IMPORTANT NOTICES:

*All bids/proposals to be returned are to be delivered to the Office of the Lake County Auditor, Lake County Government Center, 2293 N. Main St., Crown Point, IN 46307 on or before 9:30 AM on the date specified.

All documents on this agenda are available for review by interested parties with the exception of sealed bids until such sealed bids are opened at a public meeting.

Any additions, deletions or corrections to this agenda will be available on the day of the meeting.