



# APPLICATION FOR EMPLOYMENT LAKE COUNTY, INDIANA

Return this completed application in care of the specific department that you are seeking employment from to:

Lake County Government Center  
2293 N Main Street, Crown Point, Indiana 46307

*Note: It may be necessary to fill out more than one application to apply for multiple positions/departments*

## General Contact Information

<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>
<i>Street Address</i>	<i>City/State</i>	<i>Zip Code</i>
<i>Daytime Telephone</i>	<i>Evening Telephone</i>	
<i>Cellular Telephone</i>	<i>E-mail Address</i>	

## Employment Interest

*Tell us what department you are interested in working for and in what position(s).*

<i>Desired Position(s)</i>
<i>Desired Department(s)</i>

## Education

*Beginning with your most recent schooling, tell us about your education including high school.*

<i>Name of School</i>	<i>Years Attended</i>	<i>Diploma or Degree/Major</i>

## Special Skills/Training

Describe any on-the-job skills or special training that you feel would assist you in the position(s) you are seeking.


## Employment History

Begin with your most recent position and list your employment history for the last ten years and/or the last three positions held.

<i>Employer</i>	<i>Position</i>	<i>Dates of Employment</i>	<i>Supervisor/Telephone Number</i>
<i>May we contact any of these employers (please circle one):</i>		<b>Yes</b>	<b>No</b>

## Past Employment with Lake County

<i>Have you ever worked for Lake County Government (check one):</i>	<b>Yes</b>	<b>No</b>
<i>If so, please list the department and dates of employment.</i>		

## Veteran/Military Status

Are you a Veteran or member of the U.S. Armed Forces? If so, please include branch and service dates.

## Motor Vehicle License

Do you have a valid driver's license?

Do you have a CDL?

## Criminal History

Have you ever been convicted of a felony or misdemeanor?

Yes

No

If yes, please explain, including date and type of conviction.

## References

Name	Telephone Number	Personal/Work Reference (Please indicate)

## Availability

When will you be available for employment (list date)?

## Equal Employment Opportunity

*Lake County is committed to providing equal employment opportunities for all applicants and employees. Applicants and employees shall be treated fairly and equally. Employment decisions will comply with all applicable state and federal employment discrimination laws and made without regard to race, color, gender, sex, sexual orientation, religion, national origin, age, disability, veteran's status, political affiliation, or citizenship.*

## Applicant Acknowledgement

*I hereby authorize Lake County Government to verify all information included in this application. I release all parties, including but not limited to Lake County Government, its agents, my prior employers and references, from any liability for any damage that may result from furnishing information concerning me, or my employment or educational history. I understand that falsified, misrepresented or incomplete information or omission of facts in this application will result in exclusion from consideration for employment or dismissal from employment if hired.*

*I understand and acknowledge that if I am offered and accept employment with Lake County Government, my employment will be considered at-will, is for no definite period of time, and may be terminated with or without cause. My at-will employment can only be altered by a written agreement signed by me and approved by the Lake County Board of Commissioners, who have exclusive right to enter into contractual agreements on behalf of Lake County Government. I further understand that this application for employment is not a contract or offer of employment.*

Signature

Date

Printed Name

**Positions for employment are posted at the County Courthouses in Crown Point, East Chicago, Gary, and Hammond. Postings can also be viewed on-line at:**

**[www.lakecountyin.org](http://www.lakecountyin.org)**

***Note: It may be necessary to fill out more than one application to apply for multiple positions/departments***